



Katie Hobbs,  
Arizona Governor

# Arizona State Board of Massage Therapy

*Protecting the Public &  
Serving the Industry*

1740 W. Adams, Suite 3401  
Phoenix, Arizona 85007  
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**Board Members**

September 1, 2023

**Chair**  
Angela Reiter, LMT

The Honorable Katie Hobbs  
Governor, State of Arizona  
Arizona State Capitol, Executive Tower  
1700 W. Washington  
Phoenix, Arizona 85007

**Vice Chair**  
Vacant

**Board Member**  
Bailey DeRoest

RE: Fiscal Year 2025 Budget Submission; Arizona Board of Massage Therapy

**Board Member**  
Michael Tapscott

Dear Governor Hobbs:

**Board Member**  
Vacant

Please accept this submittal package from the Arizona Board of Massage Therapy, to respond to, and comply with, the scheduled FY 2025 budget request to the State.

**Board Staff**

Tom Aughterton  
**Executive Director**

The binder contents comprise:

Tony J. Wilcox  
**Licensing/Operations  
Specialist**

- An organizational chart for the State Board
- The Board's operating funds budget request from the Board revolving fund
- The Board's Five-Year Strategic Plan

David R. Elson III  
**Senior Board  
Investigator**

Thank you for this opportunity to provide your office with the FY 2025 budget package, transmitted from the appointed public and industry members of the Arizona Massage Board.

Mr. Paul S. Schuldt  
**Applicant Reception**

Respectfully,

Tom Aughterton  
Executive Director

cc: Office of Strategic Planning & Budget  
Joint Legislative Budget Committee  
Arizona Massage Board



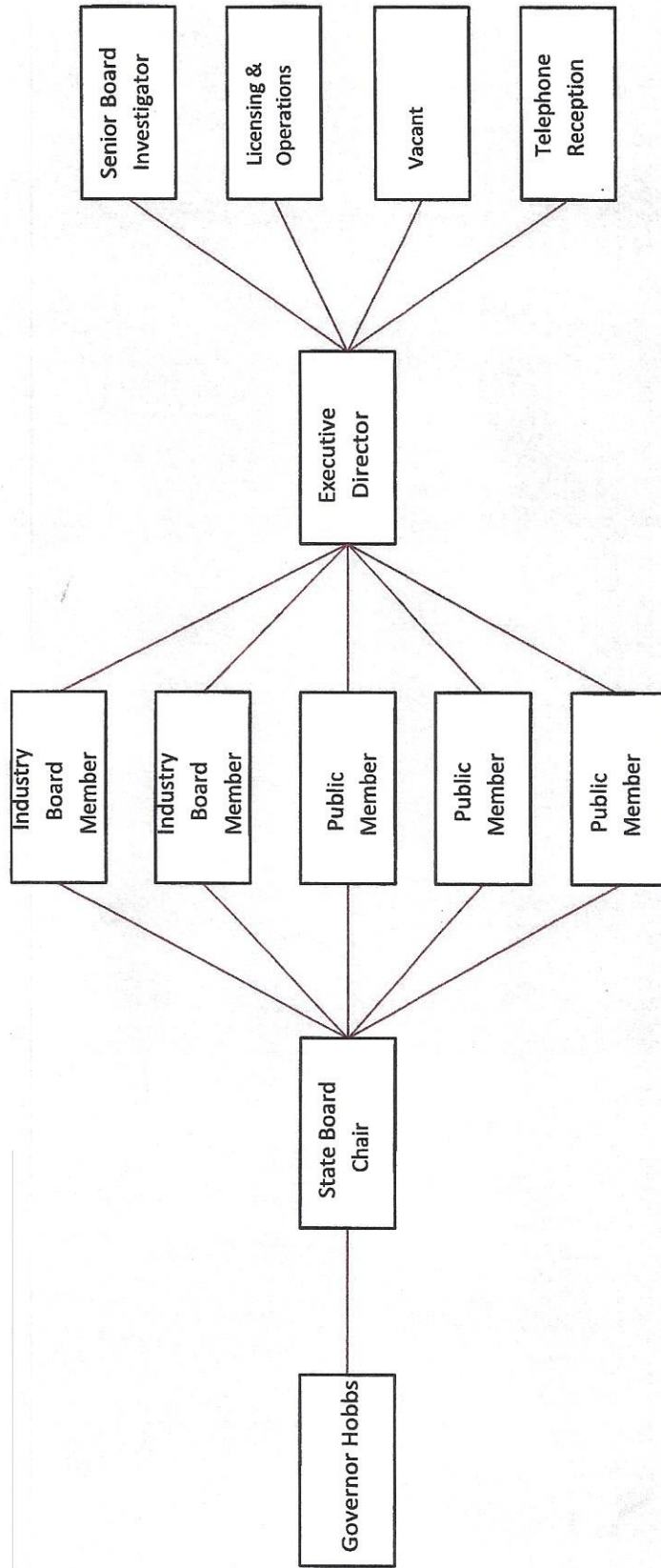
# ARIZONA MASSAGE BOARD

1740 West Adams, Suite 3401

Phoenix, Arizona 85007

[info@massageboard.az.gov](mailto:info@massageboard.az.gov)

<http://massagetherapy.az.gov>





# State of Arizona Budget Request

State Agency

Board of Massage Therapy

A.R.S. Citation: A.R.S. § 32-4201

### Governor Hobbs:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2025.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

<b>Appropriated Funds</b>		<b>FY 2024 Expenditure Plan</b>	<b>FY 2025 Funding Issue</b>	<b>FY 2025 Total Request</b>
Total Amount Requested:		599.0	-	599.0
Massage Therapy Board Fund		599.0	-	599.0
<b>Non-Appropriated Funds</b>		<b>FY 2024 Expenditure Plan</b>	<b>FY 2025 Funding Issue</b>	<b>FY 2025 Total Request</b>
		-	-	-
Board of Massage Therapy Total:		599.0	-	599.0

Agency Head: **Tom Augherton**

Title: **Executive Director**

Tom Augherton 8/31/2023  
(signature)

Phone: 6025428217

Prepared by: Tom Augherton

Email Address: tom.augherton@massageboard.az.gov

Date Prepared: August 31, 2023

## Revenue Schedule

**Agency:** Board of Massage Therapy

**Fund:** AA1000 General Fund

AFIS Code	Category of Receipt and Description	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
4415	Occupational & Professional Licenses	51.0	74.7	104.7
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	3.5	3.5	3.5
4645	Payment Card Transaction Fees Paid	(0.8)	(0.8)	(0.8)
4647	Credit Card Fees Paid	(0.0)	-	-
4649	Credit Card Fee Revenue	(0.0)	-	-
4699	Miscellaneous Receipts	0.3	0.3	0.3
<b>General Fund Total:</b>		<b>54.0</b>	<b>77.7</b>	<b>107.7</b>

Forecast Methodology

**Fund:** MT2553 Massage Therapy Board Fund

AFIS Code	Category of Receipt and Description	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
4415	Occupational & Professional Licenses	458.9	669.5	915.2
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	31.3	34.3	34.3
4645	Payment Card Transaction Fees Paid	(8.6)	(8.6)	(8.6)
4649	Credit Card Fee Revenue	9.7	9.7	9.7
4699	Miscellaneous Receipts	3.1	3.2	3.2
<b>Massage Therapy Board Fund Total:</b>		<b>494.5</b>	<b>708.1</b>	<b>953.8</b>

Forecast Methodology

## Sources and Uses

**Agency:** Board of Massage Therapy

**Fund:** MT2553 Massage Therapy Board Fund

The fund receives revenues from application, renewal, reinstatement, and late renewal fees for use in regulating massage therapists.

**Cash Flow Summary**

	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Beginning Balance	1,375.3	1,282.0	1,391.1
Revenue (from Revenue Schedule)	494.5	708.1	953.8
<b>Total Available</b>	<b>1,869.7</b>	<b>1,990.1</b>	<b>2,344.9</b>
Total Appropriated Disbursements	587.7	599.0	599.0
Total Non-Appropriated Disbursements	-	-	-
Balance Forward to Next Year	1,282.0	1,391.1	1,745.9

Explanation for Negative Ending Balance(s): Board of Massage Therapy

**Appropriated Expenditure**

Expenditure Categories	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Personal Services	300.7	258.0	258.0
Employee Related Expenditures	110.0	133.8	133.8
Professional & Outside Services	15.7	111.0	111.0
Travel In-State	-	1.5	1.5
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	153.3	94.7	94.7
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	3.6	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
<b>Appropriated Expenditure Sub-Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>599.0</b>
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	4.4	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-

## Sources and Uses

<b>Agency:</b>	<b>Board of Massage Therapy</b>
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<b>Fund:</b>	<b>MT2553 Massage Therapy Board Fund</b>
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Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
<b>Appropriated Expenditure Total:</b>	<b>587.7</b>	<b>599.0</b>	<b>599.0</b>
<b>Appropriated FTE</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

<b>Non-Appropriated Expenditure</b>
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Expenditure Categories	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
<b>Non-Appropriated Expenditure Sub-Total:</b>	-	-	-
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
<b>Non-Appropriated Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Sources and Uses

Agency: Board of Massage Therapy

Fund: MT2553 Massage Therapy Board Fund

Non-Appropriated FTE

## Funding Issue List

**Agency:** Board of Massage Therapy

FY 2025

Priority	Funding Issue Title	Total FTE	Total Amount	General Fund	Other Appropriated Funds	Non- Appropriated Funds
		-	-	-	-	-
	<b>Total:</b>	-	-	-	-	-



### Funding Issue Detail

Agency: Board of Massage Therapy

Issue:

Calculated ERE:  
Uniform Allowance:

Program:  
Fund:

Expenditure Categories

FY 2025

Program/Fund Total: \_\_\_\_\_ -

## Funding Issue Narrative

**Agency:** Board of Massage Therapy

**Issue:**

**Description of Issue:**

**Proposal:**

**Alternatives  
Considered:**

**Impact of Not  
Funding This Year:**

**Statutory Reference:**

**Equipment to be  
Purchased (if  
applicable):**

**Classification of New  
Positions:**

**Annualization(s):**

**Alignment with  
Agency's Strategic  
Plan or Statutory  
Responsibilities:**

**Impact on Historically  
Underserved,  
Marginalized, or  
Adversely Affected  
Groups:**

**How has feedback  
been incorporated  
from groups directly  
impacted by  
proposal?:**

**Description of how  
this furthers the  
Governor's priorities:**

## Summary of Expenditure and Budget Request for All Funds

**Agency:** Board of Massage Therapy

<b>Appropriated Funds</b>		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
<b>Program:</b>					
MTA-1-0	Board of Massage Therapy	583.3	599.0	-	599.0
<b>Appropriated Funds Total:</b>		<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Expenditure Categories</b>					
	FTE	5.0	5.0	-	5.0
	Personal Services	300.7	258.0	-	258.0
	Employee Related Expenditures	110.0	133.8	-	133.8
<b>Subtotal Personal Services and ERE</b>		<b>410.7</b>	<b>391.8</b>	<b>-</b>	<b>391.8</b>
	Professional & Outside Services	15.7	111.0	-	111.0
	Travel In-State	-	1.5	-	1.5
	Other Operating Expenditures	153.3	94.7	-	94.7
	Capital Equipment	3.6	-	-	-
<b>Expenditure Categories Total:</b>		<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Board of Massage Therapy Total for All Funds:</b>		<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

<b>Appropriated and Non-Appropriated</b>		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2024 Funding Issue	FY 2025 Total Request
MTA-1-0	Board of Massage Therapy	583.3	599.0	-	599.0
<b>Board of Massage Therapy Total for All Funds:</b>		<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

## Summary of Expenditure and Budget Request for Selected Funds

**Agency:** Board of Massage Therapy

**Fund:** MT2553 Massage Therapy Board Fund (Appropriated)

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
<b>Program:</b>				
MTA-1-0 Board of Massage Therapy	583.3	599.0	-	599.0
<b>Massage Therapy Board Fund (Appropriated)</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Summary Total:</b>				
<b>Expenditure Categories</b>				
FTE	5.0	5.0	-	5.0
Personal Services	300.7	258.0	-	258.0
Employee Related Expenditures	110.0	133.8	-	133.8
<b>Subtotal Personal Services and ERE</b>	<b>410.7</b>	<b>391.8</b>	<b>-</b>	<b>391.8</b>
Professional & Outside Services	15.7	111.0	-	111.0
Travel In-State	-	1.5	-	1.5
Other Operating Expenditures	153.3	94.7	-	94.7
Capital Equipment	3.6	-	-	-
<b>Expenditure Categories Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

## Program Budget Unit Summary of Expenditure and Budget Request for All Funds

**Agency:** Board of Massage Therapy

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
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**Program:** MTA-1-0 Board of Massage Therapy

**Expenditure Categories**

FTE	5.0	5.0	-	5.0
Personal Services	300.7	258.0	-	258.0
Employee Related Expenditures	110.0	133.8	-	133.8
<b>Subtotal Personal Services and ERE</b>	<b>410.7</b>	<b>391.8</b>	-	<b>391.8</b>
Professional & Outside Services	15.7	111.0	-	111.0
Travel In-State	-	1.5	-	1.5
Other Operating Expenditures	153.3	94.7	-	94.7
Capital Equipment	3.6	-	-	-
<b>Expenditure Categories Total:</b>	<b>583.3</b>	<b>599.0</b>	-	<b>599.0</b>

**Fund Source**

**Appropriated Funds**

Massage Therapy Board Fund (Appropriated)	583.3	599.0	-	599.0
<b>Appropriated Funds Total:</b>	<b>583.3</b>	<b>599.0</b>	-	<b>599.0</b>
<b>Board of Massage Therapy Total:</b>	<b>583.3</b>	<b>599.0</b>	-	<b>599.0</b>

**Sub Program:** MTA-1-1 Board of Massage Therapy

**Expenditure Categories**

FTE	5.0	5.0	-	5.0
Personal Services	300.7	258.0	-	258.0
Employee Related Expenditures	110.0	133.8	-	133.8
<b>Subtotal Personal Services and ERE</b>	<b>410.7</b>	<b>391.8</b>	-	<b>391.8</b>
Professional & Outside Services	15.7	111.0	-	111.0
Travel In-State	-	1.5	-	1.5
Other Operating Expenditures	153.3	94.7	-	94.7
Capital Equipment	3.6	-	-	-
<b>Expenditure Categories Total:</b>	<b>583.3</b>	<b>599.0</b>	-	<b>599.0</b>

## Program Budget Unit Summary of Expenditure and Budget Request for All Funds

**Agency:** Board of Massage Therapy

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
<b>Program:</b> MTA-1-0 Board of Massage Therapy				
<b>Sub Program:</b> MTA-1-1 Board of Massage Therapy				

**Fund Source**

Appropriated Funds				
Massage Therapy Board Fund (Appropriated)	583.3	599.0	-	599.0
<b>Appropriated Funds Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Board of Massage Therapy Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

**Program Budget Unit Summary of Expenditure and Budget Request  
for Selected Funds**

**Agency:** Board of Massage Therapy

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
<b>Program:</b> MTA-1-0 Board of Massage Therapy				

**Fund:** MT2553 Massage Therapy Board Fund

**Appropriated**

Personal Services	300.7	258.0	-	258.0
Employee Related Expenditures	110.0	133.8	-	133.8
<b>Subtotal Personal Services and ERE</b>	<b>410.7</b>	<b>391.8</b>	<b>-</b>	<b>391.8</b>
Professional & Outside Services	15.7	111.0	-	111.0
Travel In-State	-	1.5	-	1.5
Other Operating Expenditures	153.3	94.7	-	94.7
Capital Equipment	3.6	-	-	-
<b>Expenditure Categories Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Massage Therapy Board Fund Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Program Total for Select Funds:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

**Sub Program:** MTA-1-1 Board of Massage Therapy

**Fund:** MT2553 Massage Therapy Board Fund

**Appropriated**

Personal Services	300.7	258.0	-	258.0
Employee Related Expenditures	110.0	133.8	-	133.8
<b>Subtotal Personal Services and ERE</b>	<b>410.7</b>	<b>391.8</b>	<b>-</b>	<b>391.8</b>
Professional & Outside Services	15.7	111.0	-	111.0
Travel In-State	-	1.5	-	1.5
Other Operating Expenditures	153.3	94.7	-	94.7
Capital Equipment	3.6	-	-	-
<b>Expenditure Categories Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Massage Therapy Board Fund Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Sub Program Total for Select Funds:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

**Program Budget Unit Summary of Expenditure and Budget Request  
for Selected Funds**

**Agency:** Board of Massage Therapy

FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
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**Program:** MTA-1-0 Board of Massage Therapy



## Program Summary of Expenditure and Budget Request

**Agency:** Board of Massage Therapy

**Program:** Board of Massage Therapy

<b>Program Summary</b>		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
MTA-1-1	Board of Massage Therapy	583.3	599.0	-	599.0
<b>Board of Massage Therapy Summary Total:</b>		<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

<b>Expenditure Categories</b>		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
FTE	FTE	5.0	5.0	-	5.0
6000	Personal Services	300.7	258.0	-	258.0
6100	Employee Related Expenditures	110.0	133.8	-	133.8
<b>Subtotal Personal Services and ERE</b>		<b>410.7</b>	<b>391.8</b>	<b>-</b>	<b>391.8</b>
6200	Professional & Outside Services	15.7	111.0	-	111.0
6500	Travel In-State	-	1.5	-	1.5
7000	Other Operating Expenditures	153.3	94.7	-	94.7
8400	Capital Equipment	3.6	-	-	-
<b>Expenditure Categories Total:</b>		<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

<b>Fund Source</b>		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
<b>Appropriated Funds</b>					
MT2553	Massage Therapy Board Fund (Appropriated)	583.3	599.0	-	599.0
<b>Appropriated Funds Total:</b>		<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Board of Massage Therapy Summary Total:</b>		<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>

**Program Summary of Expenditure and Budget Request for  
Selected Funds**

<b>Agency:</b>	<b>Board of Massage Therapy</b>
<b>Program:</b>	<b>Board of Massage Therapy</b>
<b>Fund:</b>	<b>MT2553 Massage Therapy Board Fund (Appropriated)</b>

<b>Program Expenditures</b>		<b>FY 2023 Actuals</b>	<b>FY 2024 Expenditure Plan</b>	<b>FY 2025 Funding Issue</b>	<b>FY 2025 Total Request</b>
MTA-1-1	Board of Massage Therapy	583.3	599.0	-	599.0
	<b>Massage Therapy Board Fund (Appropriated) Summary Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
<b>Appropriated Funding</b>					
6000	Personal Services	300.7	258.0	-	258.0
6100	Employee Related Expenditures	110.0	133.8	-	133.8
	<b>Subtotal Personal Services and ERE</b>	<b>410.7</b>	<b>391.8</b>	<b>-</b>	<b>391.8</b>
6200	Professional & Outside Services	15.7	111.0	-	111.0
6500	Travel In-State	-	1.5	-	1.5
7000	Other Operating Expenditures	153.3	94.7	-	94.7
8400	Capital Equipment	3.6	-	-	-
	<b>Expenditure Categories Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>-</b>	<b>599.0</b>
	<b>Fund MT2553 - A Total:</b>	583.3	599.0	-	599.0
	<b>Board of Massage Therapy Total:</b>	583.3	599.0	-	599.0

## Program Expenditure Schedule

**Agency:** Board of Massage Therapy

**Program:** Board of Massage Therapy

<b>FTE</b>	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
FTE	5.0	5.0	-	5.0
<b>Expenditure Category Total:</b>	-	-	-	-
<b>Fund Source</b>				
<b>Appropriated Funds</b>				
MT2553 Massage Therapy Board Fund (Appropriated)	5.0	5.0	-	5.0
<b>Appropriated Funds Total:</b>	<b>5.0</b>	<b>5.0</b>	<b>-</b>	<b>5.0</b>
<b>Fund Source Total:</b>	<b>5.0</b>	<b>5.0</b>	<b>-</b>	<b>5.0</b>

<b>Personal Services</b>	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Personal Services	296.1	258.0	-	258.0
Board & Commission Members Compensation	4.6	-	-	-
<b>Expenditure Category Total:</b>	<b>300.7</b>	<b>258.0</b>	<b>-</b>	<b>258.0</b>

<b>Fund Source</b>	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
<b>Appropriated Funds</b>				
MT2553 Massage Therapy Board Fund (Appropriated)	300.7	258.0	-	258.0
<b>Appropriated Funds Total:</b>	<b>300.7</b>	<b>258.0</b>	<b>-</b>	<b>258.0</b>
<b>Fund Source Total:</b>	<b>300.7</b>	<b>258.0</b>	<b>-</b>	<b>258.0</b>

<b>Employee Related Expenditures</b>	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Employee Related Expenses	-	133.8	-	133.8
FICA Taxes	22.6	-	-	-
Medical Insurance	46.3	-	-	-
Basic Life	0.0	-	-	-
Long-Term Disability (ASRS)	0.2	-	-	-
Unemployment Compensation & Other State' Taxes	0.1	-	-	-
Dental Insurance	0.3	-	-	-
Workers' Compensation	3.6	-	-	-
Arizona State Retirement System	21.0	-	-	-

## Program Expenditure Schedule

**Agency:** Board of Massage Therapy

**Program:** Board of Massage Therapy

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Alternate Retirement Contributions – Reemployed Retirees	10.4	-	-	-
Personnel Board Pro-Rata Charges	2.6	-	-	-
Information Technology Pro Rata Charge	1.7	-	-	-
Accumulated Sick Leave Fund Charge	1.2	-	-	-
<b>Expenditure Category Total:</b>	<b>110.0</b>	<b>133.8</b>	<b>-</b>	<b>133.8</b>

**Fund Source**

**Appropriated Funds**

MT2553	Massage Therapy Board Fund (Appropriated)	110.0	133.8	-	133.8
<b>Appropriated Funds Total:</b>		<b>110.0</b>	<b>133.8</b>	<b>-</b>	<b>133.8</b>
<b>Fund Source Total:</b>		<b>110.0</b>	<b>133.8</b>	<b>-</b>	<b>133.8</b>

**Professional & Outside Services**

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Professional and Outside Services	-	111.0	-	111.0
Attorney General Legal Services	14.0	-	-	-
Other Professional & Outside Services	1.7	-	-	-
<b>Expenditure Category Total:</b>	<b>15.7</b>	<b>111.0</b>	<b>-</b>	<b>111.0</b>

**Fund Source**

**Appropriated Funds**

MT2553	Massage Therapy Board Fund (Appropriated)	15.7	111.0	-	111.0
<b>Appropriated Funds Total:</b>		<b>15.7</b>	<b>111.0</b>	<b>-</b>	<b>111.0</b>
<b>Fund Source Total:</b>		<b>15.7</b>	<b>111.0</b>	<b>-</b>	<b>111.0</b>

**Travel In-State**

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Travel In-State	-	1.5	-	1.5
<b>Expenditure Category Total:</b>	<b>-</b>	<b>1.5</b>	<b>-</b>	<b>1.5</b>

**Fund Source**

**Appropriated Funds**

## Program Expenditure Schedule

**Agency:** Board of Massage Therapy

**Program:** Board of Massage Therapy

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
MT2553 Massage Therapy Board Fund (Appropriated)	-	1.5	-	1.5
<b>Appropriated Funds Total:</b>	<b>-</b>	<b>1.5</b>	<b>-</b>	<b>1.5</b>
<b>Fund Source Total:</b>	<b>-</b>	<b>1.5</b>	<b>-</b>	<b>1.5</b>

<b>Other Operating Expenditures</b>	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Other Operating Expenses	-	94.7	-	94.7
Risk Management Charges to State Agencies	2.2	-	-	-
Internal Service Computer Processing, Hosting, Maintenance and Support Costs	6.1	-	-	-
External Programming and System Development Costs	2.7	-	-	-
Charges Imposed Related to AFIS.	2.1	-	-	-
External Telecommunications Charges	7.2	-	-	-
Building Rent Charges to State Agencies	28.7	-	-	-
Internal Accounting, Budgeting & Financial Services	31.6	-	-	-
Software Support, Maintenance Short-term Licensing	46.4	-	-	-
Office Supplies	5.0	-	-	-
Computer Supplies	0.8	-	-	-
Internal Printing	0.8	-	-	-
Postage & Delivery	3.8	-	-	-
Dues	2.8	-	-	-
Books, Subscriptions & Publications	12.9	-	-	-
Other Miscellaneous Operating	0.2	-	-	-
<b>Expenditure Category Total:</b>	<b>153.3</b>	<b>94.7</b>	<b>-</b>	<b>94.7</b>

**Fund Source**

**Appropriated Funds**

MT2553 Massage Therapy Board Fund (Appropriated)	153.3	94.7	-	94.7
<b>Appropriated Funds Total:</b>	<b>153.3</b>	<b>94.7</b>	<b>-</b>	<b>94.7</b>
<b>Fund Source Total:</b>	<b>153.3</b>	<b>94.7</b>	<b>-</b>	<b>94.7</b>

## Program Expenditure Schedule

**Agency:** Board of Massage Therapy

**Program:** Board of Massage Therapy

<b>Capital Equipment</b>	<b>FY 2023 Actuals</b>	<b>FY 2024 Expenditure Plan</b>	<b>FY 2025 Funding Issue</b>	<b>FY 2025 Total Request</b>
Purchased or licensed software / website	3.6	-	-	-
<b>Expenditure Category Total:</b>	<b>3.6</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Source</b>				
<b>Appropriated Funds</b>				
MT2553    Massage Therapy Board Fund (Appropriated)	3.6	-	-	-
<b>Appropriated Funds Total:</b>	<b>3.6</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Source Total:</b>	<b>3.6</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Program Expenditure Schedule

<b>Agency:</b>	<b>Board of Massage Therapy</b>
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<b>Administrative Costs Summary</b>	<b>FY 2025</b>
Personal Services	15.0
ERE	5.0
All Other	5.0
<b>Administrative Costs Total:</b>	<b>25.0</b>

<b>Administrative Costs / Total Expenditure Ratio</b>	<b>Request</b>	<b>Admin %</b>
<b>FY 2025</b>	599.0	4.2%

## Agency Summary

### Board of Massage Therapy

Tom Aughterton, Executive Director

Phone: 6025428217

A.R.S. § 32-4201

**Mission:**

*To protect the health, safety, and welfare of the citizens of Arizona by regulating and maintaining standards of practice in the practice of massage therapy.*

**Description:**

The Board of Massage Therapy licenses and regulates Massage Therapists who are entrusted to increase wellness, relaxation, stress reduction, pain relief, postural improvement, or provide general or specific therapeutic benefits. The Board evaluates the professional competency of Massage Therapists seeking to be licensed in Arizona. Further, the Board promotes continued competence and fitness by investigating complaints against Massage Therapists, holding hearings, monitoring the activities of its licensees, and enforcing the standards of practice for the massage therapy profession as set forth by law.

**Agency Summary: (\$ Thousands)**

Program	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
▶ Board of Massage Therapy	583.3	599.0	599.0
<b>Agency Total:</b>	<b>583.3</b>	<b>599.0</b>	<b>599.0</b>

**Funding:**

	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Other Appropriated Funds	583.3	599.0	599.0
<b>Total Funding</b>	<b>583.3</b>	<b>599.0</b>	<b>599.0</b>

<b>FTE Positions</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
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## 5 Year Plan

**Description:**

### Resource Assumptions

	FY 2026 Estimate	FY 2027 Estimate	FY 2028 Estimate
<b>Full-Time Equivalent Positions</b>	8.0	8.0	8.0
<b>General Fund</b>	-	-	-
<b>Other Appropriated Funds</b>	599,000.0	599,000.0	599,000.0
<b>Non-Appropriated Funds</b>	-	-	-
<b>Federal Funds</b>	-	-	-

◆ **Goal 1** To efficiently process license applications.

Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Average number of days to process an initial license application.	40	40	40	40	40



Average number of days to process a renewal application.	14	10	15	15	15
Massage therapy applications received for initial licensure and biennial renewal.	6,650	6,600	6,600	7,200	7,800

◆ **Goal 2** To investigate and adjudicate complaints in a timely manner.

<b>Performance Measures</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Estimate</b>	<b>FY 2023 Actual</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>
Average number of days to resolve a massage therapy complaint	80	80	100	100	100
Complaints received against massage therapists	246	325	128	180	230
Complaints resolved in the fiscal year.	196	225	84	121	161

# Agency 5 Year Plan

## MTA Board of Massage Therapy

Description:

### Resource Assumptions

	FY 2026 Estimate	FY 2027 Estimate	FY 2028 Estimate
Full-Time Equivalent Positions	8.0	8.0	8.0
General Fund	-	-	-
Other Appropriated Funds	599,000.0	599,000.0	599,000.0
Non-Appropriated Funds	-	-	-
Federal Funds	-	-	-