



State of Arizona
Janet Napolitano – Governor

Arizona State Board of Massage Therapy

“Protecting the Public’s Health”

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Mara Concordia, LMT; Judy Boyer, LMT; Ms. Lori Green, Public Member; Daniel Vasquez, LMT
Vacant Public Member, Craig Runbeck, NMD, Executive Director

Minutes

REGULAR BOARD MEETING

October 25, 2004, 11:00 a.m.
Basement Conference Room B1
1400 West Washington St
Phoenix, AZ 85007

1. Call to Order by Presiding Officer

Ms. Concordia, Chair called the meeting to order at 11:05 am.

A. Roll call of Board members was done to establish a quorum to conduct the meeting.

Board Members Present: Mara Concordia, Chair
Daniel Vasquez
Lori Green arrived at 11:08 am
Judy Boyer

Legal Counsel Present: Dawn Lee, Assistant Attorney General

Staff Present: Dr. Craig Runbeck, Executive Director
Dee Doyle, Licensing Administrator

2. Call to the Public

Ms. Concordia Gave a call to the public at 11:07 am.

3. Discussion and consideration of Consent Agenda (Any item under consent may be removed for independent discussion and action by a Board Member.)

- A. Approval of Minutes: September 27, 2004
- B. Approval of the Executive Session Minutes: August 23, 2004
- C. Approval of the Executive Session Minutes: September 27, 2004
- D. Approval of Massage Therapy Application(s)

MOTION: Ms. Boyer moved to approve the consent agenda as listed. Mr. Vasquez seconded the motion.

VOTE: The motion passed 3-0 (Ms. Green was not present for this vote)

4. Discussion and Consideration of Administrative and Procedural Matters

A. Staff is requesting that rehearing requests on license denials be conducted by the Board instead of by the Office of Administrative Hearings (OAH). This is primarily a cost containment issue. There is a charge to the Board for every hearing conducted by OAH.

Ms. Lee Assistant Attorney General and Dr. Runbeck addressed the Board regarding the procedure of the Board rehearing requests. The Board decided to wait and see how many requests for rehearing they receive.

5. Discussion and Consideration of Administrative and Procedural Matters

A. Massage Board Status report

Dr. Runbeck updated the Board on how many applications for licensure have been received, processed, issued and denied to date.

6. Regulatory Matters

A. Discussion and Consideration of Application for License(s) Board Substantive Requests Received.

The Board reviewed information the applicants listed below provided to the Board as proof of their attendance to a Massage Therapy School they attended. The Board asked for additional language be put in the substantive request i.e. all information is submitted in English, proof that they were in the United States during the time they attended school. Copy of visa's showing their entry date into the United States. Also ask each applicant to attend the board meeting.

DISCUSSION: The Board discussed the information provided by the applicants, copies of transcripts, time cards, books and letters.

1. Tammy Pham

MOTION: Ms. Boyer moved to approve Tammy Pham application for licensure, Mr. Vasquez seconded the motion.

VOTE: The motion passed 4-0

2. Ping Zhou

1st MOTION: Ms. Boyer moved to table this application for licensure to receive clarification on the information Ms. Zhou submitted to the Board translated into English. Mr. Vasquez seconded the motion.

1st VOTE: The motion passed 4-0

The Board moved to re-open Ms. Zhou case. Ms. Boyer rescinded her motion and Mr. Vasquez rescinded his second.

2nd MOTION: Mr. Vasquez moved to approve Ms. Zhou application for licensure, Ms. Boyer seconded the motion.

2nd VOTE: The motion passed 4-0

3. Gui Zhi Wang

4.

MOTION: Ms. Green moved to approve Ms. Wang's application for licensure, Ms. Boyer seconded the motion.

VOTE: The motion passed 4-0

5. Yan Fu

MOTION: Mr. Vasquez moved to approve Ms. Fu application for licensure, Ms. Green seconded the motion.

VOTE: The motion passed 4-0

6. Xue Zhang

MOTION: Ms. Green moved to approve Ms. Zhang application for licensure, Mr. Vasquez seconded the motion.

VOTE: The motion passed 4-0

7. Ying, Liu

MOTION: Ms. Green moved to approve Ms. Liu application for licensure, Mr. Vasquez seconded the motion.

VOTE: The motion passed 4-0

8. **Xie Hong**
9. **Phuomg Ngo**
10. **Wenzheng Harris**
11. **Gui Qing Liang**
12. **Lili Yu**
13. **Hong Xu**

MOTION: Ms. Green moved to approve number seven thru twelve applicants for licensure, Mr. Vasquez seconded the motion.

VOTE: The motion passed 4-0

7. Discussion and Consideration of Application(s).

1. Timothy Driscoll

Mr. Driscoll was present to answer questions from the Board regarding his application for licensure. Mr. Driscoll answered yes to question number 28 on his application. He provided an explanation and documentation to a 1995 aggravated assault conviction and 1996 revocation of his Scottsdale city license.

Dr. Runbeck summarized this application for the Board. The Board asked Mr. Driscoll questions, to which he responded.

MOTION: Mr. Vasquez moved to approve Mr. Driscoll application for licensure, Ms. Green seconded the motion.

VOTE: The motion passed 4-0

2. Alda Mills-Ward

Ms. Mills-Ward was present to answer questions from the Board regarding her application for licensure. Ms. Mills-Ward informed the Board that she is a recovering alcoholic and drug addict.

MOTION: Ms. Green moved to approve Ms. Mills-Ward application for licensure, Ms. Boyer seconded the motion.

VOTE: The motion passed 4-0

3. Amanda Snailum

Ms. Snailum was present but had to leave the meeting early to attend work; Dr. Runbeck summarized this application for the Board. Ms. Snailum had a 2002 guilty conviction for driving under the influence.

MOTION: Ms. Green moved to approve Ms. Snailum application for licensure, Mr. Vasquez seconded the motion.

VOTE: The motion passed 4-0

4. Lai Hui, According to A.R.S. 32-4222 (A) (8).

Dr. Runbeck summarized this application for licensure for the Board; Ms. Hui City of Scottsdale license was revoked on August 26, 2004.

MOTION: Ms. Green moved to deny Ms. Hui application for licensure pursuant to A.R.S. 32-4222 (A) (8).
Mr. Vasquez seconded the motion.

VOTE: The motion passed 4-0

5. **Russell Jordan II**

Dr. Runbeck summarized Mr. Jordan application for licensure for the Board. Mr. Jordan was found guilty in 1997 for assault.

MOTION: Mr. Vasquez moved to approve Mr. Jordan's application for licensure, Ms. Boyer seconded the motion.

VOTE: The motion passed 4-0

6. **H. Shytel Glover**

The Board Tabled Mr. Glovers matter until the next scheduled board meeting.

7. **Anthony J. Smith**

Dr. Runbeck summarized Mr. Smith's application for licensure for the Board. Mr. Smith was arrested and charged in 1999 for a theft sentence.

MOTION: Ms. Green moved to approve Mr. Smith's application for licensure, Mr. Vasquez seconded the motion.

VOTE: The motion passed 4-0

8. **Discussion and Consideration for Board Recognized Out of State Schools.**

The Board was presented a listing of out of State School from applicants and the Schools themselves for the Board to review for recognition. The listing of the out of state Massage Schools showed how they are accredited and/or licensed. The Board asked to have a sub-committee appointed to review the out of state school information received by the Board. Also to go over the Arizona's Private Postsecondary requirements to compare with other state requirements for equivalency.

MOTION: Ms. Green moved to recognize the Schools listed under other accreditations with the exception of Pensacola School, Lindsey Hopkins, American Institute of Clinical Massage and Asten Center of Natural Therapeutics to receive additional information. Ms. Boyer seconded the motion.

VOTE: The motion passed 4-0

The Private Postsecondary & Vocational Education listing was tabled until they can be reviewed by the subcommittee.

9. **Discussion and Consideration of applications.**

A. Applications pending board approval depending on the decision for their out of state school

Number 1 and 3 were tabled until the sub-committee could review the out of state school information.

1. Kris Frost –Vitality College of Healing Arts – Solana Beach, CA
2. Lisa Winkelhake – East-West Healing Arts Institute – Madison, WI
3. Jennifer Malvesto – Emerald Cost Massage School – Ft. Walton Beach Florida
4. Charles Reynolds – Central Ohio School of Massage – Columbus, OH
5. Diann Shively - Central Ohio School of Massage – Columbus, OH

MOTION: Ms. Boyer moved to approve applicant number 2, 4 and 5 for licensure, Mr. Vasquez seconded the motion.

VOTE: The motion passed 4-0

10. Discussion and Consideration of Correspondence.

A. E-mail from Senator Allen's Office

The Board reviewed correspondence received from Ms. Paula Goodson of the Arizona Ombudsman office to Senator Allen regarding the requirement for a high school diploma or GED. Dr. Runbeck also provided a copy of his response to Senator Allen and Ms. Goodson.

The Meeting was ADJOURNED at 1:25 pm.

Date this _____ day of _____

Arizona Board of Massage Therapy

Signed by Board Chair: _____