



Douglas A. Ducey  
Governor

# Arizona State Board of Massage Therapy

*"Protecting the Public,  
Serving the Industry"*

Tom Aughterton  
Executive Director  
1740 W. Adams, Suite 3401  
Phoenix, Arizona 85007  
(602) 542-8604  
E: [info@massageboard.az.gov](mailto:info@massageboard.az.gov)  
W: [www.massageboard.az.gov](http://www.massageboard.az.gov)

**Victoria Bowmann LMT, Chair**  
**Mlee Clark LMT, Vice Chair**  
**Kevin Ramsey LMT,**  
**John Ortega, Public Member**  
**Nicholas L. McLain, Public Member**

## NOTICE OF MEETING OF THE ARIZONA STATE BOARD OF MASSAGE THERAPY

Pursuant to Arizona Revised Statute ("A.R.S") § 38-431.02, notice is hereby given to the members of the Arizona State Board of Massage Therapy ("Board") and to the general public that the Board will hold a meeting open to the public on **Monday, December 16, 2019, at 9:30 a.m.** The meeting will be held in **Boardroom C** located at 1740 West Adams Street, Phoenix, Arizona 85007. [One or more members, of the Board, may participate in the meeting by telephonic communications].

The meeting is open to the public. However, during the course of the meeting, the Board, upon a majority vote of a quorum of the members, may, when necessary, hold an executive session pursuant to A.R.S. § 38-431.03(A)(3) as indicated on the Board's Agenda. The executive session is not open to the public.

Information concerning the Board's Agenda, including a copy of the Agenda and any amendments, can be obtained at the Board's office, through the Board's website at <https://massagetherapy.az.gov/board-meetings> or by calling the Board's office at 602.542.8604. The Agenda is subject to change up to 24 hours prior to the meeting. Agenda items are noted by number and letter for convenience and reference. The Board may address the agenda items in any order within the time frame indicated and may set over matters to a later time when necessary. The Board reserves the right to change the order of the agenda items, except for matters set for a specific time.

Title 2 of the Americans with Disabilities Act prohibits the Board from discriminating on the basis of disability in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Board staff at 602.542.8604. Requests should be made as early as possible to allow time to arrange the accommodation.

ARIZONA STATE BOARD OF MASSAGE THERAPY

A handwritten signature in black ink, appearing to read "Tom A.", is written over a horizontal line.

Tom Aughterton, Executive Director

Posted: November 26, 2019

<https://massagetherapy.az.gov/board-meetings>

<https://publicmeetings.az.gov/arizona-public-meetings>

**The Americans with Disabilities Act:** Persons with disabilities may request reasonable accommodations, such as sign language interpreters. Requests should be made as early as possible to allow time to arrange the accommodation. This document is available in alternative format upon request.



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## **Industry Board Members**

Victoria Bowman LMT, Chair

Mlee Clark LMT, Vice Chair

Kevin Ramsey, LMT

## **Public Board Members**

John Ortega

Nicholas L. McLain

**Amended 12/6/2019 4:00pm**

**December 16, 2019, 9:30 a.m.**

## **Board Meeting Agenda**

1740 W. Adams Street, Board Room #C, Phoenix, Arizona 85007

**NOTE:** The Chair of the Arizona State Board of Massage reserves the right to change the order of items published on this agenda, except for public hearings set for a specific time.

During the Board meeting, and upon a vote of the majority of a quorum, the Board may go into Executive Session to obtain legal advice from the Board's attorney(s) pursuant to Arizona Revised Statute ("A.R.S.") § 38-431.03(A)(3) on any items listed on the agenda. All meeting attendees whose presence is not required in an executive session may remain in the board meeting room when the Board withdraws to chambers for an executive session. Any and all legal action by Board members will only take place in open session.

- I. CALL TO ORDER, Chair Victoria Bowmann LMT**
- II. ROLL CALL, Board Minutes Administrator, Andrea Cisneros**
- III. CALL TO THE PUBLIC, Chair**

Pursuant to A.R.S. § 38-431.01(H), the Board may make an open call to the public during a public meeting, subject to reasonable time, (*three minutes*), place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. However, members of the Board are not allowed to discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. The Board, however, may ask staff to review a matter or may ask that a matter be put on a future agenda. (*Information detailing the "Call to the Public" is provided for attendees at the rear of the Board room, as well as copies of the monthly Board agenda*).

**IV. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503, Chair**

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON BOARD MEETING MINUTES, Chair**

- A. Discussion and approval of the Massage Board Open Minutes from the November 25, 2019 monthly meeting.

**VI. ITEMS FOR BOARD REVIEW, DISCUSSION AND POSSIBLE ACTION, Chair**

Upon a vote of the majority of a quorum, the Board may go into executive session, pursuant to A.R.S. § 38-431.03(A)(2) to discuss or consider records exempt, by law, from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

A. Formal Hearing(s)

Pursuant to A.R.S. § 32-4254, the Board will hold a formal hearing to review, discuss and take possible action for the following file(s):

None

B. Formal Interview(s)

- (1) 20-114 Huang, Yong Fang
- (2) 20-115 Li, Shu Ling
- (3) 20-116 Jones, Rodyon

C. Removal from probation

- (1) 19-102 Thompson, Adam

D. Investigation Review File(s)

Board to review, discuss and take possible action on investigation files.

- (1) 20-125 Rogerson, Jack

E. Application Review

- (1) Li, Jie
- (2) Liang, Shu Zhi
- (3) Carrilo, Diana

**VII. EXECUTIVE DIRECTOR'S REPORT, Staff**

Executive Director to provide an update and/or summary on the following items: the listed items are subject to Board discussion and may result in action by the Board.

- A. Update on proposed rules pending before the Governor's Regulatory Review Council

**VIII. DISCUSSION ON LICENSEE PHOTO IDENTIFICATION CARDS; (requested by Vice Chair Mlee Clarkson)**

**IX. SUMMARY OF CURRENT EVENTS, Chair**

By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

**X. DISCUSSION AND POSSIBLE ACTION ITEMS FOR FUTURE MASSAGE BOARD AGENDAS, Chair**

**XI. NEXT ARIZONA MASSAGE BOARD MEETING DATE**

- A. Friday, January 31, 2020; 9:30 a.m., 1740 W. Adams Street,  
Board Room #C, Phoenix, Arizona 85007

**XII. MOTION TO ADJOURN, Chair**