

Katie Hobbs
Governor



**Arizona State
Board of
Massage
Therapy**

1740 W. Adams, Suite 3401
Phoenix, Arizona 85007

E: info@massageboard.az.gov

W: www.massageboard.az.gov

**PUBLIC MEETING NOTICE
ARIZONA STATE BOARD OF MASSAGE THERAPY**

Monday, February 27, 2023

9:00 a.m. MST

To join the recorded and archived
video meeting, *click this link:*

<https://meet.google.com/fpy-dgxc-gwq>

To join by phone, dial +1 510-939-0439
and enter this PIN: **979 735 082#**

Pursuant to Arizona Revised Statute ("A.R.S") § 38-431.02, notice is hereby given to the members of the Arizona State Board of Massage Therapy ("Board") and to the general public, that the Board will hold a meeting open to the public on **February 27, 2023, Monday, at 9:00 a.m. MST**. The meeting will be held digitally online. [One or more members, of the Board, may participate in the meeting by telephonic communications].

The meeting is open to the public. However, during the course of the meeting, the Board, upon a majority vote of a quorum of the members, may, when necessary, hold an executive session pursuant to A.R.S. § 38-431.03(A)(3) as indicated on the Board's Agenda. The executive session is not open to the public.

Information concerning the Board's Agenda, including a copy of the Agenda and any amendments, can be obtained at the Board's office, through the Board's website at <https://massagetherapy.az.gov/board-meetings> or by contacting Board staff at info@massageboard.az.gov. The Agenda is subject to change up to 24 hours prior to the meeting. Agenda items are noted by number and letter for convenience and reference. The Board may address the agenda items in any order within the time frame indicated, and may set over matters to a later time when necessary. The Board reserves the right to change the order of the agenda items, except for matters set for a specific time.

Title 2 of the Americans with Disabilities Act prohibits the Board from discriminating on the basis of disability in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Board staff at info@massageboard.az.gov. Requests should be made as early as possible to allow time to arrange the accommodation.

ARIZONA STATE BOARD OF MASSAGE THERAPY

Tom Aughterton, Executive Director

February 18, 2023

A handwritten signature in black ink, appearing to read "Tom A.", positioned above a horizontal line.

Katie Hobbs
Governor



**Arizona State
Board of Massage
Therapy**

1740 W. Adams, Suite 3401
Phoenix, Arizona 85007

Email: info@massageboard.az.gov
Website www.massageboard.az.

Angela M. Reiter, LMT, BC - Chair
Myriah Mhoon - Vice Chair
Bailey S. DeRoest
Michael K. Tapscott, L M T
Vacant, **Public Member**

February 27, 2023 at 9:00 a.m. MST
Board Meeting Agenda
(Meeting conducted online, recorded and archived)
Ammended 02/22/2023 11:00am

► Arizona licensees attending this full Board meeting may apply for 3 hours of continuing education (CE) credit, once biennially, using temporary sign-in link provided before meeting.

**Join the video meeting,
click this link:**

<https://meet.google.com/fpy-dgxc-gwq>

**To join by phone, dial +1 510-939-0439
and enter this PIN 979 735 082#**

NOTE: The Chair of the Arizona State Board of Massage Therapy (“Board”) reserves the right to change the order of items published on this agenda, except for public hearings set for a specific time. During the Board meeting, and upon a vote of the majority of a quorum, the Board may go into Executive Session to obtain legal advice from the Board’s attorney(s) pursuant to Arizona Revised Statute (“A.R.S.”) § 38-431.03(A)(3) on any items listed on the agenda. All meeting attendees whose presence is not required in an Executive Session may remain in the board meeting room when the Board withdraws to chambers for an Executive Session. Any and all legal action by Board members will only take place in Open Session.

In accordance with the Open Meeting Law, the Board has a civility policy that prohibits any type of disorderly conduct that disrupts the Board from carrying out its business. Individuals found violating this policy will be asked to modify their behavior and act civilly, and if the disorderly conduct continues, the person may be removed from the virtual meeting.

I. CALL TO ORDER – Chair

II. ROLL CALL – Staff

III. CALL TO THE PUBLIC – Chair

Pursuant to A.R.S. § 38-431.01(H), the Board may make an open call to the public during a public meeting, subject to reasonable time, (two minutes), place, and manner restrictions, to allow individuals to address this public body on any issue within the jurisdiction of the public body. However, Members of the Board are not allowed to discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. The Board, however, may ask staff to review a matter or may ask that a matter be put on a future agenda.

IV. DECLARATION OF BOARD MEMBER CONFLICTS OF INTEREST, PER A.R.S. § 38-503 – Chair

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON BOARD MEETING MINUTES – Chair

A. Discussion, review and possible action on regular State Board minutes for, January, 23, 2023 and February 6, 2023

VI. CHAIR’S REPORT - Chair

A. Review and Discussion on Arizona Field Report Presentation by Sgt. J Stout; Organized Crime Section, Special Investigations/Interdiction; Mesa Police Department, Badge #12374

VII. ITEMS FOR BOARD REVIEW, DISCUSSION AND POSSIBLE ACTION – Chair

Upon a vote of the majority of a quorum, the Board may go into Executive Session, pursuant to A.R.S. § 38-431.03(A)(2) to discuss or consider records exempt, by law, from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

A. Formal Interviews

Vacant

B. Formal Hearing(s)

Vacant

- C. Investigative Review(s) – to include possible cease and desist order and/or referral to local law enforcement
 - (1) 23-016 Steven Hall, revoked # LMT-13094
- D. License Application(s) Requiring Board Review
 - (1) 22-230 Anna Hwang, Applicant
 - (2) 22-259 Xue Wang, Applicant
 - (3) 22-210 Tyler Federowicz
- E. Review of Probation Status & Compliance
 - (1) 22-101 Jan Meade LMT-13081

■ Meeting Agenda Recess by Board Chair

- X. **REVIEW AND DISCUSSION ON ANNUAL BOARD MEMBER TRAINING** – Training to be provided by Assistant Attorney General Seamus Monaghan
- XI. **BOARD INVESTIGATOR REPORT: Senior Investigator David Elson**
 - A. Board review, discussion and possible action on the monthly investigative activity report by State Board Investigator David Elson, detailing the current status of submitted administrative case investigations.
- XII **EXECUTIVE DIRECTOR’S REPORT; BOARD REVIEW, DISCUSSION & POSSIBLE BOARD INSTRUCTION TO STAFF - Tom Aughterton**
 - A. Update on State Board database conversion to Thentia.
 - B. Update on Auditor General Performance Sunset Audit; six-Month Follow-up.
 - C. Board policy of license issue dates corresponding to date of submission and 24-month renewal, replacing use of licensee birth date as expiration renewal date. (This was directed by the Arizona Auditor General’s Office in the Board Sunset performance audit in 2022.
 - D. The Board initial state license application procedure, beginning with digital or physical receipt of a completed and submitted application, fee payment, and inked FD-258 Federal fingerprint card, generating a confirmation letter, and itemizing any deficiencies of required materials.

XIII. DISCUSSION AND POSSIBLE BOARD ACTION ITEMS FOR FUTURE STATE BOARD MEETING AGENDAS – Chair, Board members

The next regularly-scheduled State Board meeting date:

■ Monday, March 27, 2023 at 9:00 a.m., held digitally.

IV. ADJOURNMENT – Chair

#