

## Continuing Education

For each renewal period, Licensed Massage Therapists may obtain up to three (3) hours of continuing education just by attending a Board meeting. The hours will be counted toward the "classroom instruction" requirement.

Click the CE credit link and complete the form. Your 3 CE credit hours will be entered into your account. Link is only active during the live meeting.

# Arizona Massage Therapy Board

## Public Meeting Information Helpful Notes



AZ Massage Therapy Board  
1740 W Adams St, Ste 3401  
Phoenix, AZ 85007

Email: [infor@massageboard.az.gov](mailto:infor@massageboard.az.gov)

[massagetherapy.az.gov](http://massagetherapy.az.gov)

## Notice & Agenda

The Arizona Massage Therapy Board meets once a month to consider matters that require Board discussion or approval. Board meetings are audio recorded and open to the public. The Notice and Agenda for each meeting is posted in advance on the Board's website.

## Executive Session

The Notice and Agenda both make reference to the fact that the Board, upon majority vote of a quorum, may go into executive session pursuant to A.R.S. § 38-431.03.

Members of the public will not be privy to the discussion that takes place during executive session. However, the Board will not take any final action while in executive session.

## Call to the Public

"Call to the Public" is a forum for citizens to address the Board and voice their opinions or concerns about matters within the Board's jurisdiction.

Although it is not necessary, it is customary for speakers to first address the Chair and then the other Board members. For example: "Mr. Chairman, members of the Board,..." It is helpful to prepare what you want to say in advance. Each speaker will be limited to 3 minutes.



Some matters attract more attention than others. If a large group of people appear at "Call to the Public" to speak about the same matter, the Board may opt to hear only from a spokesperson. The Board will not choose this person. The group must determine who will speak on their behalf.

It is important to note that members of the Board may not discuss or take action on matters raised during the call the public that are not specifically identified on the agenda. The Board may, however, respond to criticism, ask staff to review a matter, or ask that a matter be put on a future agenda.

## Public Record

All meetings are public record. As such every meeting is audio recorded and written minutes are taken.

Look for the posting of the audio and minutes on the Board's website approximately 3 days after the meeting.

[massagetherapy.az.gov](http://massagetherapy.az.gov)

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