



State of Arizona
Janet Napolitano – Governor

Arizona State Board of Massage Therapy

“Protecting the Public’s Health”

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Mara Concordia, LMT; David Falkow, LMT; Ms. Lori Green, Public Member; Daniel Vasquez, LMT
Craig Runbeck, NMD, Executive Director

Minutes

SPECIAL BOARD MEETING

September 5, 2003, 1 p.m.
Basement Conference Room B1
1400 West Washington St
Phoenix, AZ 85007

1. Call to Order by Presiding Officer

A. Establishment of a quorum to conduct meeting, and roll call of Board members.
Meeting called to order at 1:01 pm. By Dr. Craig Runbeck, (acting Chair).
Present: Lori Green, Daniel Vasques, David Falkow.

B. Acknowledgement of presence of Board staff and legal counsel.
Present: Dr. Runbeck: Executive Director, Ms. Paula Brierley: Deputy Director, Ms. Nancy Beck: Assistant Attorney General, Ms. Gail Anthony: Licensing Administrator.

2. Discussion and Consideration of Administrative and Procedural Matters

A. **Introductions**
Introductions of Board members and Staff.
Acknowledgement of 2 appointed Board members, Mara Concordia and Paulina Vazques-Morris in audience that have not yet been seated due to lack of paperwork.

B. **New member orientation, Craig Runbeck, NMD, Executive Director**
Dr. Runbeck provided a brief orientation to the Board members.

C. **Determination of Board member Terms of Office: Lynette Evens, Governor’s Policy advisor**

Board member names were drawn for number of years of first appointment.
David Falkow, 1 year
Mara Concordia, 2 years
Lori Green, 3 years
Paulina Vazquez-Morris, 4 years
Daniel Vasquez, 5 years

D. **Instruction on open meeting law by Assistant Attorney General**
Instructions were given to new Board members on the open meeting law by Assistant Attorney General Ms. Nancy Beck.

Final

E. Decisions regarding which officers are necessary to accomplish board business prior to first annual meeting 2004. A.R.S. § 32-4203 (A) (9). Election of interim officers for period September 5, 2003 until first annual meeting 2004.

The decision regarding the election of Officers was tabled until all Board members are seated.

F. FY04 Budget

Dr. Runbeck presented the FY04 budget request to the Board members. After discussion and consideration by the Board, Mr. David Falkow moved to approve the 04 budget request, second by Ms. Lori Green, motion carried 3/0.

G. Development of Rules

Dr. Rubeck presented the process of developing and implementing rules for the Arizona massage Board to the Board members. This process was discussed and questions were answered regarding this issue by Dr.Runbeck. No other action was needed or taken.

H. Call for Future Meetings

The next scheduled board meeting for September 22nd has been canceled because the Board does not have a draft of the rules.

3. Call to the Public

The following requested to address the Board.

James H. Hays, from the City of Phoenix, addressed the Board regarding the State wide Massage Board, and offered his help for future reference.

Becky Hicks, from the City of Phoenix, addressed the Board regarding the State wide Massage Board, and offered her help for future reference.

Judy Boyer, from the AZ. Chapter of the American Massage Therapy Association, addressed the Board regarding the State wide Massage Board, and offered her help for future reference.

THE MEETING WAS ADJOURNED AT 2:50 PM.

DATED THE _____ DAY, OF _____, 2003

Arizona State Board of Massage Therapy

By: _____