



Arizona State Board of Massage Therapy

1400 W Washington, Suite 300, Phoenix, AZ 85007

Phone 602.542.8604 ♦ Fax 602.542.8804

www.massagetherapy.az.gov

MESSAGE RENEWAL APPLICATION (2 pages)

Leave no blanks. Use N/A if not applicable.

Post marked

In order to renew a license, you must meet the requirements for continuing education. All continuing education classes must be in the practice of massage therapy, which means the continuing education includes any of the actions described in A.R.S. § 32-4201.

License number required MT- _____ Current Expiration date: mm _____ dd _____ yyyy _____

Birth date: mm _____ dd _____ yyyy _____

1. Applicant's name: _____
First Middle Last

2. Please print name: _____

3. Has any of your addresses changed since initial or renewal app? ___yes ___no Please make changes below.

4. Is this the name you want on your license? ___yes ___no
If no, state the name to put on your license. You must submit a copy of documentation of name change (i.e. marriage certificate, divorce decree etc. – an updated driver's license will not suffice)

First Middle Last

5. Physical home address - No P.O. Box address can be entered here (see #4)
This address will be posted on the website if no other address is given.

_____ / _____ / _____ / _____ / _____
Complete Street Address Apt # City State Zip Code

Home Phone # (_____) _____ - _____

6. Work or business address if different from home – NO P.O. Box address can be entered here (see #4)

_____ / _____ / _____ / _____ / _____
Business Name Street Address Ste # City State Zip Code

Business Phone # (_____) _____ - _____

7. Mailing address if different from home. P.O. Box address is allowed.

_____ / _____ / _____ / _____ / _____
Street Address Apt # City State Zip Code

8. Indicate by checking one of the boxes below which address is to be posted on the Website.

Home Work or Business Mailing

9. Cell # (_____) _____ - _____

10. Email address: print clearly _____

11. If you are not a citizen or national of the U.S., you must attach a legible copy of a document from List B below.

12. During the two year period immediately preceding your license expiration, have you been charged with or convicted of a felony or offense involving moral turpitude, prostitution, solicitation, or a related offense, or entered into a plea of no contest? _____YES _____NO

If you answered yes to #12, you must submit documentation of the charged felony or offense, the date of conviction, the court having jurisdiction over the felony or offense, and the probation officer's name, address, and telephone number. A copy of an expungement and/or a copy of the restoration of civil rights, if applicable, must also be submitted.

PURSUANT TO A.R.S. § 32-4227 AND A.A.C. R4-15-102(A) ALL FEES ARE NON REFUNDABLE. IF YOU CHANGE YOUR MIND YOU WILL NOT GET YOUR MONEY BACK. PAYMENT IS BY MONEY ORDER OR CASHIERS CHECK ONLY AS FOLLOWS:

1. _____\$95.00 - Renewal fee

Late Fee: If under 2 years late, add an additional \$40.00 late fee.

If 2 years late to 3 years late, add an additional \$125.00 late fee. (Reinstatement)

If over 3 years late, you must submit an initial application.

2. _____\$25.00 – Wall Certificate (optional)

During the two-year period immediately preceding license expiration, a licensee is required to complete a minimum of 24 hours of continuing education. Copies of your CE's are not required unless your renewal application is late or you are audited.

You must submit a legible copy of alien status if you are not a US citizen. Refer to list B below.

Your name on the proof of alien status must match the name on your renewal application.

By signing below, I verify under oath that all answers, facts, and statements that are provided in this renewal are truthful, and that I have completed at least 24 hours of continuing education as required by A.R.S. § 32-4225 or A.R.S. § 32-4226.

Signature _____ Date _____

Renewals are processed in the order they are received. If your application is not complete, you will be notified by email only. It is your responsibility to contact the board if you have not received your license within 4 weeks of submission.